

City of Menlo  
Regular City Council Meeting  
December 4, 2019 – 7:00 PM  
Clerk's Office

Mayor Clarke called the meeting to order at 7:00 pm with Korradi, Behnken, Culver, Miller and Jones present. Attorney David Grapentine was also present. Jones moved to approve the agenda, Behnken seconded the motion. All Ayes

Clerk Blass reported that the City was awarded the ICAP grant for \$1000 to pay for new playground mulch and reviewed the ICAP audit report. Blass suggested setting a budget workshop in December due to the law changes this year and mentioned that the first Wednesday in January is Jan. 1<sup>st</sup>. Motion by Korradi seconded by Behnken to set December 18, 2019 at 6:00 pm for the Budget workshop. All Ayes. Motion by Culver seconded by Miller to move the January Meeting to January 8<sup>th</sup>, 2020. All Ayes. Blass asked the council if they would like to purchase a code of Iowa book set and reminded the outgoing council that they needed to return the City ordinance books and keys.

Oath of Office were taken from Doug O'Brien, Larry Jacobson, Troy Miller and Lyle Griswold.

Motion by Jones seconded by Korradi to approve Resolution #2019-25 – Blass Health Insurance. Roll call vote: Miller – Aye, Korradi – Aye, Culver – Aye, Behnken – Aye, Jones – Aye. Motion passed.

Diane Harwood would like to hang a patriotic picture and a flag in the community building. Motion by Behnken seconded by Jones to allow Diane Harwood to hang a patriotic picture and the United States Flag in the community Building. All Ayes.

Discussion regarding the County Sheriff use of the community building for free for a town hall meeting regarding the proposed General Obligation bond election for the construction of a new jail. Miller felt a one-time exception to charge the rental fee should be granted since the meeting would inform the Citizens of Menlo of the large tax increase if the bond passes. Motion by Behnken seconded by Culver to allow a one-time use of the community building at no charge on January 7<sup>th</sup> with a deposit. All Ayes.

Council discussed the fence located on 324 Sheridan Street property line. The City ordinance #01-2008 was amended on January 2, 2008 stating that no fence shall be located within the first six inches of a property line. Grasty had a building permit to move the fence in 2012 and presented documentation regarding fence law. Council asked Attorney Grapentine to review the document. Motion by Miller seconded by Culver to table discussion of fence at 324 Sheridan St. until January 8<sup>th</sup>. All Ayes.

Street Parking and snow ordinance were discussed. Current ordinance is ineffective due to notice requirements. Council would like to revise ordinance. Attorney Grapentine will work on amending the current ordinance.

An agreement with Windstream has been in effect since 1996, when Windstream no longer maintains the fiber line Uniti Fiber will take over the maintenance. The new agreement places the burden of expenses onto Uniti Fiber. Motion by Miller seconded by Korradi to approve Resolution #2019-26 – Uniti Fiber Agreement. Roll call vote: Miller – Aye, Korradi – Aye, Culver – Aye, Behnken – Aye, Jones – Aye. Motion passed.

Council will begin work on Budget in December due to new law requirements.

Rick Guisinger and Ben Gilman gave an annual update for the Menlo Fire Association. Funding was discussed, Menlo has a 28E agreement with the Fire department, clerk will verify the amount of city contribution in the agreement. Fire department would like to budget to replace the fire truck.

Nuisance properties were reviewed. Council confirmed status of car at 515 McPherson St. Motion by Miller seconded by Jones to move 515 McPherson St. to done list. All Ayes. Will review 417 7<sup>th</sup> St. in January.

Motion by Culver seconded by Miller to open public forum. All Ayes. Jenna Clarke stated the Centennial Committee has bought a new community sign to replace the tire sign and would like to keep it inside the community building for public use. Motion by Jones seconded by Behnken to close public forum. All Ayes.

Motion by Behnken, seconded by Korradi to approve the consent agenda, minutes of regular meeting 11-6-19, bills submitted for approval, and clerk financial reports. All Ayes.

Motion by Culver seconded by Jones to adjourn the meeting. All Ayes.

Mayor Clarke declared the meeting adjourned at 8:05 PM.

Michael Clarke, Mayor

Attest: Gwen Blass, City Clerk

**NOVEMBER BILLS SUBMITTED FOR APPROVAL**

Salaries		\$	6,268.64
IPERS		\$	1,295.95
EFTPS - US Treasury	Federal Withholding	\$	1,788.07
State of Iowa	State Withholding	\$	294.00
	<b>Total Payroll</b>	<b>\$</b>	<b>9,646.66</b>
Agriland FS	Fuel	\$	114.14
Alliant	Utilities	\$	1,748.59
Blass, Gwen	Mileage	\$	23.20
Coon Valley Coop Telephone	Phone	\$	68.82
G Works	License	\$	1,791.50
Guthrie Co. Sheriff	FY20 Contribution	\$	1,200.00
IA League of Cities	Reg Fees	\$	50.00
Jensen & Grapentine	Atty Fees	\$	2,846.64
Mainstreet Designs	Xmas Bulbs	\$	259.25
Menlo Fire Assn	Fire/Rescue Contr.	\$	3,400.00
Stuart True Value	Bldg Mnt/Heat Tape	\$	13.47
The Stuart Herald	Publication	\$	353.80
Visa	Patch	\$	248.54
Waste Solutions of IA	Kybo Rent	\$	125.00
Xenia Rural Water	Utilities	\$	97.80
	<b>Fund 001 Total</b>	<b>\$</b>	<b>12,340.75</b>
Coon Valley Coop Telephone	Phone	\$	98.40
May, Jonathan	Summer Reading Prog.	\$	60.00
O'Brien, Julie	Mileage/Eq	\$	54.60
Petty Cash	Postage	\$	40.38
Visa	Books	\$	185.57
	<b>Fund 002 Total</b>	<b>\$</b>	<b>438.95</b>
Agriland FS	Fuel	\$	114.14
Alliant	Utilities	\$	193.97
Coon Valley Coop Telephone	Phone	\$	34.42
Visa	Gas/Patch	\$	471.82
Wallace Auto Supply	Snowplow Rpr	\$	275.38
	<b>Fund 110 Total</b>	<b>\$</b>	<b>1,089.73</b>
United Health Care	Health Ins	\$	1,170.84
	<b>Fund 112 Total</b>	<b>\$</b>	<b>1,170.84</b>
Alliant	Utilities	\$	155.82
Coon Valley Coop Telephone	Phone	\$	34.41
Farmers Electric Coop	Utilities	\$	42.34
GWorks	License	\$	199.06
Ia One Call	One Call	\$	25.20
Ia Rural Water Assn	Dues	\$	225.00
Keystone Lab	Lab Test	\$	173.00
Stuart True Value	Bottles	\$	5.97
United Health Care	Health Ins	\$	294.08
Verizon	Cell Phone	\$	44.80
Xenia Rural Water	Utilities	\$	3.58
	<b>Fund 610 Total</b>	<b>\$</b>	<b>1,203.26</b>
	<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>25,890.19</b>
<b>Income</b>			
General	\$	4,826.44	
Library	\$	32.33	
Road Use	\$	3,434.82	
Employee Benefits	\$	1,157.59	
Emergency	\$	85.22	
LOST	\$	980.76	
Sewer	\$	9.25	
	<b>TOTAL REVENUE</b>	<b>\$</b>	<b>10,526.41</b>